



ASSOCIATION POUR L'ASSURANCE QUALITÉ
DES FABRICANTS DE BRACELETS CUIR

Chemical Expert

AQC is a Swiss-based, international association founded in June 2014 to promote quality and safety in leather bracelet manufacturing. AQC was created to provide an additional service to all stakeholders in the watch and leather industries.

Its vision is to ensure a leather bracelet with the highest level of safety and proactively act for a responsible global supply chain.

As a member of a small and dedicated team, you will work under the direct supervision of the Board and the President. Your main responsibilities will include:

- You are responsible for developing and managing the chemical compliance strategy according to the strictest international regulations.
- You are responsible for the internal and external audits and certifications and for their proactive update according to the leather and watch industries needs and international regulatory requirements.
- You will be ambassador for AQC and its values

MISSION 1: Chemical Test

- Define and update the testing policy and control plans for all components (leather, textile, interior, glue, threads...) of the leather bracelet.
- Management and promotion of regulatory compliance services for other products.
- Scientific management of AQC risk reduction programmes.
- Establishment and monitoring of the chemical testing budget.
- Management of non conformities, including investigations and associated action plans.
- Regulatory review of compliance documentation required from members.

MISSION 2: AQC audits and certifications

- Define and update requirements and audit frameworks for quality certifications (ISO9001, AQC Labels, AQC bracelet manufacturers certification).
- Organisation and execution of laboratory visits.

MISSION 3: Process owner

- Development of processes related to chemical compliance and certifications
- Management and monitoring of processes efficiency
- Management and monitoring of performance, particularly through key performance indicators
- Reporting to Management
- Management of improvement actions or projects (audit reports, documentation, technical items, etc.)



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- Management of non-conformities
- Management and updating of the quality documentation
- Any other tasks entrusted

Knowledge

- At least five years experience in chemical compliance in the leather or the textile industry
- Advanced degree in chemistry
- Excellent command of English and French
- Team management
- Project management
- Understanding of legislative and regulatory aspects

Skills

- Organising and preparing meetings and events
- Science communication for a general audience
- Synthetic oral and written presentation
- Ability to facilitate and moderate projects and meetings
- Solution oriented, initiative mindset
- Ease in relationships and negotiations with multiple stakeholders
- Team spirit
- Strong sense of management, organisation and rigour
- Analytical mindset

Work location: Neuchâtel, Switzerland.

Home office possible.

Please send your CV, cover letter and certificates to info@aqc-asso.ch